



ANNUAL GRANT PROGRAM COMMUNITY IMPACT GRANT SUBMISSION GUIDELINES

COMMUNITY IMPACT GRANT (UP TO \$10,000.00)

TWO GRANTS AWARDED ANNUALLY, PROPOSALS DUE JANUARY 1ST

The Community Impact Grants are intended to support professional visual artists, performers, writers, and non-profit organizations who are residents or taxpayers of the City of La Crosse, Wisconsin, enabling them to produce transformative projects or events that leave a lasting on our community. We highly value applicants with a strong track record of professional experience. Proposals for community impact grants are reviewed annually in January, and the Arts Board will award up to two \$10,000 Community Impact Grants per year.

In addition to the application requirements below, Community Impact Grant applicants are required to attend and present their project proposal during a monthly Arts Board Meeting, preferably in February, the month following the application deadline.

To apply, please visit [La Crosse Arts Board SlideRoom](#)

CONTACT

For all grant inquiries, contact:

Jacqueline Marcou City of La Crosse Arts Coordinator marcouj@cityoflacrosse.org

APPLICATION REQUIREMENTS

SECTION 1 - CONTACT AND PROJECT INFORMATION

- 1) Name(s)/Organization
- 2) Mailing address
- 3) Email address
- 4) Phone number
- 5) Website
- 6) A short, 100-word biography (for individuals) or mission statement (for organizations)
- 7) 1-2 page resume or CV
- 8) Project Title
- 9) Brief Project Description (1-2 sentences for promotional purposes)
- 10) Project start and end dates
- 11) Requested funding amount (up to \$10,000)
- 12) List of participants (list anyone who will be involved in the project)
- 13) Conflicts of interest (please disclose any active contracts or contract negotiations with the City of La Crosse.
- 14) Have you been involved with previous projects that have received city funding (Y/N)? If yes, please list projects and year.
- 15) Are you a nonprofit that is registered in the City of La Crosse (Y/N)
- 16) If yes, please upload proof of your federal tax-exempt status under Section 501(c)(3) of the Internal Revenue Code
- 17) Three letters of support. Letters should be relevant to the project and proof of partnership.

SECTION 2 - PROJECT DESCRIPTION

- 1) Project location
- 2) Project description, up to 2,000 words
- 3) Project execution & timeline
- 4) Required materials
- 5) Durability & maintenance plan (optional; only if proposing a permanent project)
- 6) Plans for removal (optional, only if proposing a temporary project)

- 7) Target audience and how they will be engaged
- 8) Under-served audience and how they will be engaged (if applicable)
- 9) How the grant will contribute to you or your organization's professional goals

SECTION 3 - PROJECT BUDGET

The project budget must be a detailed list of expenses related specifically to the funding requested from the Arts Board. Budgets should include materials, supplies, rental fees, honoraria, and other anticipated costs that the requested grant amount will directly support. Applicants should not submit full operational budgets unrelated to the specific funding request. Project budgets must only include expenses that will be incurred after grant funds are awarded; Arts Board funding cannot be used to reimburse costs incurred before the grant award date or for projects or events that have already been completed. Other funding sources or in-kind donations supporting the broader project or event may be disclosed separately in the project description.

SECTION 4 - CREATIVE SAMPLES

- 1) Preliminary project sketches/designs for the proposed project (optional; only if the proposal includes the creation of artwork)
- 2) Portfolio of previous projects, performances, writing samples, or artworks (optional, maximum 10 samples)