



# La Crosse Fire Department

Division of Community Risk Management

FDinfo@cityoflacrosse.org - 608.789.7260



## HOW TO APPLY FOR A COMMERCIAL SPRAY BOOTH/AREA FIRE PROTECTION SYSTEM PERMIT

Commercial spray booth/area fire protection systems are required in accordance with the current regulations adopted by the State of Wisconsin Department of Commerce as found in the Wisconsin Administrative Code. Have a qualified contractor design and prepare a fire protection system plan from your spray booth/area. A qualified contractor can determine if the fire protection system complies with the applicable NFPA 33 code, Standard for Spray Application Using Flammable or Combustible Materials. Contact the Fire Department with any questions during the planning process.

### Plan Submittal:

- Scope of work.
- All property information (ie Business Name, Address, Installer Contact and Phone Number).
- Graphical Information (ie Scale, Points of Compass).
- Floor Plan showing location of spray booth/area within the building.
- Complete diagram and specifications of all components of the fire protection system.

- 1) Complete the required application.
- 2) Send or drop off the completed application, a hard copy of the plans, one set of electronic plans (PDF) format and Permit/Acceptance Test Fee of \$175.00 to: City of La Crosse Fire Department, 1400 La Crosse Street, La Crosse, WI 54601. Checks should be made payable to City Treasurer.

Applications must be received **10 (ten) business days prior** to the installation of a commercial spray booth/area fire protection system. Installation of systems shall be performed only by persons properly trained and qualified to install the specific system being provided. Copies of this information shall be provided upon request.

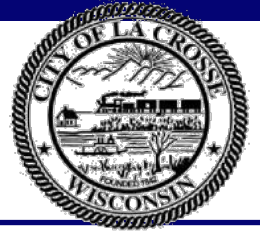
- 3) The fire department shall witness a system trip testing prior to final acceptance. The installer of the commercial spray booth/area fire protection system shall provide a minimum of 2 (two) business days' notice to the Fire Department prior to the performance of any inspection or test to the system.
- 4) Installation of the spray booth/area fire protection system may begin after issuance of permit. Verbal notification for starting installation by the Fire Department be granted before the permit is processed. Installation of the commercial spray booth/area fire protection system prior to issuance of a permit or verbal authorization will result in **double fees**.
- 5) Remember that all commercial spray booth/area fire protection systems shall be periodically inspected, tested, and maintained in accordance with NFPA 33.



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## APPLICATION FOR INSTALLATION OF A COMMERCIAL SPRAY BOOTH/AREA FIRE PROTECTION SYSTEM

### Contractor's Information:

Name:

Address:

City:

State:

Zip:

Phone:

Email:

### Site Information:

Occupant:

Address:

Permit/Acceptance Fee: \$175.00

### NOTE:

The installer of the commercial spray booth/area fire protection system shall provide a minimum of **(2) two business days'** notice to the Fire Department prior to the performance of any inspection or test to the system. The final inspection and testing shall be completed as outlined in NFPA 33. Trip testing is required at the final inspection. If a re-inspection is required, the installer shall pay a fee of \$150.00 prior to the next inspection.

Return this form with the appropriate fee, check made payable to the City Treasurer, and plans to the La Crosse Fire Department, 1400 La Crosse Street, La Crosse, Wisconsin 54601.