

# GRAND RIVER • GREAT CITY

La Crosse • Wisconsin

## Transit Manager

### City of La Crosse



### **The Position – Transit Manager**

This Executive position is responsible for planning, directing and managing the operation and development of the La Crosse Municipal Transit Utility. The position monitors day to day activities, development and coordination of programs and staff pertaining to public transportation including improvements, promotion and safety. In addition, the Transit Manager is responsible for the annual operating and capital improvement budget, and long range planning for the Transit Utility. The Transit Manager is appointed by the Transit Utility Board subject to confirmation by the full Common Council. The employee works under the general supervision of the Mayor and is required to make complex judgments and decisions.

The Transit Utility serves communities in both Wisconsin and Minnesota: La Crosse, Onalaska, Town of Campbell and La Crescent. In addition, there is a strong relationship between the Transit Utility and the University of Wisconsin in order to provide efficient transit service to the college students, including Safe Ride. The Transit Utility served approximately 1.1 million riders in 2015. There are 20 buses, including hybrids, which serve the public via 10 transit routes. The Transit Utility is proud to have a state of the art facility (Grand River Station) as their hub for passenger transfers.

### **Minimum Requirements**

Qualified candidates will have graduated from an accredited college or university with a Bachelor's degree in Business Administration, Finance or related field, with five years of transit operations experience; or combination of education and experience that provides equivalent knowledge, skills and abilities. In addition, candidate must possess three to five years of public transit supervisory experience. Valid Commercial B Driver's License with passenger endorsement required. Demonstrated proficiency in MS Office. Must possess strong, effective communication skills, both written and oral. Knowledge of DOT regulations.

## **The Community**

The La Crosse area, located on Wisconsin's western shore, rivals popular scenic attractions throughout the United States. The region is a geological oddity. It is believed to have escaped unscathed from the great glacier of the Ice Age that scraped adjacent areas flat. This "escape" has left bluffs, coulees, and stream valleys virtually unchanged from the advent of time creating breathtaking scenery unique to the La Crosse area. The City has progressive leadership with an eye on preserving our beautiful environment, rich history and development of beautiful new architectural landmarks.

The City has a population of approximately 51,000, and offers a rich culture and quality of life experiences from miles of bluff-land trail systems to extraordinary kayak, canoe and boating trails of the upper Mississippi River and its tributaries, three major performing arts venues, a Division 1 summer baseball team, and festivals including Oktoberfest, Riverfest, Irishfest, Jazzfest and Airfest just to name a few. In addition the La Crosse Center brings a wide variety of entertainment, concerts and conventions to the area.

The City of La Crosse has a strong educational system including two public high schools in the city, a Catholic high school, a Lutheran high school and numerous public and parochial elementary and junior high schools in the area. La Crosse is also the home to over 18,000 college students attending the University of Wisconsin-La Crosse, Viterbo College (a private college) and Western Technical College. La Crosse is home to several major industries including Trane Company, Logistics Health Inc., CenturyTel and City Brewery. In addition, Gundersen Lutheran and Mayo Health System - Franciscan Skemp are pioneers in modern medicine.

## **The Organization**

The City of La Crosse is governed by a seventeen member Common Council and a full time Mayor. There are approximately 500 full time employees in the workforce and a varying number of seasonal/part time employees. The following unions represent the majority of the full time employees, Amalgamated Transit Union Local #519, La Crosse Professional Police Supervisors, La Crosse Professional Police Officers Association, and International Association of Firefighters Local #127.

## **Compensation and Benefits**

This position offers an annual salary range of \$80,088.47 - \$105,048.13 depending on qualifications. The City of La Crosse offers an excellent benefit package including medical, life and income continuation insurance, Roth IRA, participation in the Wisconsin Retirement System, a Section 457 deferred compensation plan and a Section 125 plan. In addition, the City offers a sick leave plan, paid holidays and vacation and an employee assistance program.

## **Application Process**

Applications will be evaluated and those determined to best meet the needs of the City will be invited to participate in the next step of the selection process. Final candidates will be subject to a complete background check. A post-offer/pre-employment drug screen is required for the selected candidate. *Applications are accepted until filled.*

## **Management Values**

As City employees, we are dedicated to performing in a high quality manner. We strive to make positive contributions, and ultimately to treat each other and fellow citizens with mutual respect, honor and dignity.

We believe that this philosophy, combined with hard work, will improve the quality of life for the City of La Crosse. As employees, we also believe that it is necessary to provide a positive work environment in order to promote teamwork and encourage each individual's creativity and innovation.

## **Management Principles**

Every City employee is an important member of the team. This teamwork is pertinent to the success of the City. Therefore, our values, integrity and goals should never be compromised. Each City employee will strive to provide efficient and effective public service in an effort to better the City and its citizens.

**An Equal Opportunity Employer / A Drug Free Workplace**