

Holy Trinity - Longfellow Neighborhood Association
Bylaws
Prepared August 2014

Article I Name and Geographic Area

The name shall be the Holy Trinity-Longfellow Neighborhood Association. The boundaries of the Association shall be Green Bay Street on the south, Jackson Street/State Road on the north, Losey Boulevard on the east, and West Avenue on the west.

Article II Neighborhood Vision Statement and Goals

The Holy Trinity-Longfellow Neighborhood Association will work collaboratively with residents, property owners, organizations, business owners, city government, and educational institutions to create and maintain a safe, congenial, proactive and peaceful community for everyone

Association goals

Promote an ethic of care and neighborhood responsibility, while increasing familiarity, cohesion, and community building among neighborhood residents.

Implement the Neighborhood Plan and annual action plans.

Consider and implement creative solutions to neighborhood needs, and advance constructive ideas and strategies to prevent problems from arising.

Monitor and observe ordinances and laws that maintain a healthy living environment, within a context of tolerance for the diversity that must and should exist in every neighborhood.

Educate and collaborate with local government and neighborhood residents about each other's concerns and visions in order to achieve mutual goals.

Provide an organized neighborhood mechanism to strengthen the city by strengthening its neighborhoods.

Article III Membership and Governance

Any resident, property or business owner, or representative of non-profit organizations age eighteen or over in this neighborhood is eligible for membership and may become a member by attending a general meeting and signing the roster. Former neighborhood residents, immediately adjacent residents or others without a neighborhood association, or those under age eighteen may become guest members at the discretion of the Executive Committee. The members are the basic governing body of the Association. They shall select all officers and Working Group chairs and determine all policies of the Association. A member shall be in good standing if that member has attended at least one general membership meeting during the previous six months and two meetings in the previous twelve. Any member in good standing may cast one vote on all business, including the election of officers, by attending any regular meeting of the Association. Members are not eligible to vote at their first meeting attended. A simple majority of those present is required for action except as noted for a bylaw emergency. Guest members are not eligible to vote or hold office. These bylaws may be over-ruled in the case of an emergency only if there has been a good faith effort to notify all members of a meeting to do so. In such a case, a vote of $\frac{3}{4}$ of all members attending the meeting is necessary to over-rule the bylaws.

Article IV Officers and Officer Duties

Election of officers will be in November and they will take office January first. The officers of the association shall be Chair, Vice-Chair, and Secretary/Treasurer. The terms of office will be two years, and cannot run consecutively. Should an officer resign mid-term, the Executive Committee will appoint their replacement. Elections will be staggered so that no more than two positions are open at any given time. No salary or compensation will be paid to any officer of the Association. The officers' duties shall be as follows with additional duties as directed by the membership:

Officer Duties

Chair: Supervision and announcements of meetings, business, and other group functions; communication with members.

Vice-Chair: Stands in for Chair when needed, keeps current with Association activities and assists Chair with duties.

Secretary/Treasurer: Keeps written minutes, attendance rosters, official records, correspondence, and any financial documents.

Article V Executive Committee

The executive committee shall consist of the Chair, Vice-Chair, Secretary/Treasurer and the heads of the standing Working Groups. Actions of the Executive committee shall be officially recorded, communicated to the membership, and approved by the membership.

Article VI Working Groups

There will be three standing Working Groups: Social Activities, Community Safety, and Neighborhood Beautification. Additional working groups may be established to perform other tasks but their heads will not be Executive Committee members. Groups will report at the next general membership meeting.

Social Activities Working Group will plan events and create opportunities for social interactions in the neighborhood, welcome new neighbors/members, and assist in communication with all members.

Community Safety Working Group will develop communication to alert members about safety, and neighborhood watches. It will assist in educational programming and best practices for crime prevention.

Neighborhood Beautification Working Group will focus on housing, vacancy, and code compliance concerns. It will also assist in the area of traffic safety for pedestrians, cyclists, and drivers. It will promote green projects or other environmental improvements.

Article VII Meetings

Executive Committee will meet as needed to set an agenda for general meetings and to keep current about happenings in the neighborhood. Regular Association meetings will normally be held monthly and Working Groups will meet as needed. The purpose of the Association meetings is to create opportunities for community building among neighbors, receive informational updates and reports, promote projects and activities, and select Association representatives to outside bodies such as the Neighborhood Revitalization Commission.

Article VIII Amendments

These bylaws can be amended at any time by a majority vote at two consecutive general membership meetings. Any member may propose an amendment. When voted upon and approved at two consecutive general meetings, the amendment becomes effective immediately.

Article IX Adoption

These bylaws will be considered adopted upon ratification by a majority vote at two consecutive general membership meetings. It shall go into effect immediately upon adoption.

First ratification vote: September 2014

Second ratification vote: October 2014

Original bylaws adopted: November 2014