



**POWELL-POAGE-HAMILTON NEIGHBORHOOD ASSOCIATION BY-LAWS**

**Revision-November 18<sup>th</sup> 2015**

**Article I Name**

The name shall be the Powell-Poage-Hamilton Neighborhood Association. Regular meetings will be generally held once a month. The main boundaries of the association shall be Green Bay St. to the south, Jackson St. to the north, West Ave. to the east, and 3<sup>rd</sup>/South Ave. to the west.

**Article II Purpose**

Our purpose shall be to promote a better neighborhood and community through group action, and to facilitate implementation of our neighborhood plan.

**Article III Governance**

Any resident, property owner, or business owner within the boundaries of the association is eligible for membership and may become a member by attending two general or committee meetings in the previous twelve months and signing the roster. The members are the basic governing body of the association. They shall elect all officers and committee chair people and determine all policies of the group. Any member in good standing may cast one vote on all business, including the election of officers. These by-laws may be over-ruled in case of emergency only if there has been a good faith effort to notify all members of a meeting. In such an emergency, a vote of  $\frac{3}{4}$  of all the members in good standing in attendance at the meeting is necessary.

**Article IV Officers**

Election of officers to the Executive Board of the Association will be in January and they will take office February 1. The Board of the Association shall consist of Two Co-Chairpersons, Secretary, Treasurer and Past Chairperson. The terms of office shall be two years

Co Chairs: Supervise meetings, business and other group functions

Secretary: Keeps minutes, official records, and correspondence

Treasurer: Maintains and reports the financial records of the Association.

Past Chairpersons: Serve as an advisor to the Executive Board, and can conduct meetings in the absence of Co-Chairs.

# Powell-Poage-Hamilton Neighborhood Association

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## Article V Board of Directors

The Board of Directors shall consist of the Co-Chairpersons, Secretary, Treasurer and Past Chairperson, and the heads of the Standing Committees. All actions of the Board shall be approved by the membership and officially recorded.

## Article VI Standing Committees

There can be four Standing Committees as needed: Neighborhood Security, Housing and Inspection, Plan Oversight, and Neighborhood Events and Activities. Other committees may be established but their heads will not be voting board members. Committees will report all actions at the next general membership meeting.

## Article VII Amendments

These by-laws can be amended at anytime by a majority vote at two consecutive general membership meetings. Any member may propose an amendment. When voted upon and approved at two consecutive general meetings, the amendment becomes effective immediately.

## Article VIII Adoption

These by-laws will be considered adopted upon ratification by a majority vote at two consecutive general meetings. It shall go into effect immediately upon adoption.