

CITY OF LA CROSSE
PARKS, RECREATION, & FORESTRY DEPARTMENT - AQUATICS

400 LA CROSSE STREET, LA CROSSE, WI 54601

608-789-8672 burnsl@cityoflacrosse.org

Purpose of Position:

The purpose of this position is to ensure and maintain aquatics safety and supervision for patrons and cautions patrons regarding unsafe activities; monitors activities in the water, pool decks, and ancillary areas of the aquatics facilities to ensure the safety of patrons; and, explains and enforces safe swimming programs and pool policies, regulations and rules. Rescues patrons and administers first aid, CPR and AED as needed. Performs all required lifeguard-training skills as needed, inspects and maintains swimming and pool equipment for functionality, ensures proper placement and availability in the pool area, and recommends maintenance and repair as needed. Incumbent must assist and aid in swim lesson programs under the direction of aquatic management.

Distinguishing Characteristics:

This position requires a professional demeanor and excellent human relation skills in order to best serve the public. Incumbents of this position should possess the ability to effectively communicate with patrons and staff of all ages and abilities. As well as effectively communicating with aquatics coordinator about any issues. All work done is performed under the direct supervisor with any and all aquatic related information.

Essential Duties and Responsibilities:

- Maintains constant surveillance and safety of patrons, staff, and volunteers in the aquatic facility.
- Complete knowledge of the city's policies and rules for all aquatic facilities.
 - Enforce these policies and rules fairly with patrons and staff.
 - Full understanding of aquatic programs and activities to answer questions from both patrons and staff.
 - Performs duties as assigned by Pool Manager, Aquatics Coordinator and Aquatics Manager.
- Ability to work at any City Aquatic Facility, including beaches.
- Oversees and ensures that all daily maintenance is completed including:
 - Maintenance of pools, pool deck, locker rooms, and surrounding areas to insure safety and cleanliness.
- Perform daily swim tests as required by the City of La Crosse rules and policies.
- Understanding of lifeguard routines and the ability to adapt accordingly.
- Able to work outdoors in all conditions, while being on your feet for 6-10 hours a day, lift and carry 5-50 pounds.

Essential Duties and Responsibilities Continued:

- Ability to adapt and problem solve quickly and efficiently in daily tasks.
- Respond calmly and efficiently to high stress and emergency situations
 - Can effectively perform the facility emergency action plan.
 - Maintain emergency readiness and be ready to respond to emergency situations in accordance with the City of La Crosse policies and procedures, completing incident and accident reports as necessary in a timely manner.
- Arrive at least 15 minutes prior to work shift.
- Wear an outfit that clearly denotes you as a lifeguard and City of La Crosse Parks and Recreation employee
- Keep cell phone use for work-related purposes only
 - Communicating with aquatic staff and management
 - Contacting police, 911, etc. for emergency situations
- Completes other related duties as assigned by Aquatics Manager, Aquatics Coordinator, and Head Lifeguard

Minimal Qualifications:

Incumbents must possess excellent human relation skills as well as the ability to file documents accordingly and the ability to retrieve documents (incident reports, supply needs, etc.) from multiple locations. Incumbents must also be lifeguard, first aid, CPR and AED certified. The ability to adapt and adjust to new situations in a timely manner while meeting requirements of a rigid aquatic season schedule is necessary. Working weekends and working longer hours for special events can be expected.

The City of La Crosse is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.