

BIDDER'S PROOF OF RESPONSIBILITY
CITY OF LA CROSSE, WISCONSIN

GENERAL: The City of La Crosse, under authority of the Wisconsin Statutes (2011), Section 66.0901(2), requires pre-qualification of bidders when such requirement and final filing date is specified in the **NOTICE TO CONTRACTORS**.

This form shall be submitted in a sealed envelope addressed to Director of Finance and Purchase, La Crosse City Hall, 400 La Crosse Street, La Crosse, WI 54601.

***This Bidders Proof of Responsibility qualifies for projects bid from June 1st to May 31st annually.**

Once approved, it is not necessary to submit a new Bidders Proof of Responsibility for each project you are bidding during this time period unless your financial position changes.

The contents of the questionnaire and accompanying material shall be considered confidential.

SPECIFICATIONS:

1. Request for ratings which are supported by a C.P.A. certification of correctness or by an accountant registered to do public accounting in the State of Wisconsin shall be limited to a maximum period of one year.
2. Requests for ratings which are supported by current information outlined in this form or unaudited company-issued financial statements may be limited to a maximum period of six months at which time the City may require updated information.

STATEMENT OF BIDDER'S QUALIFICATION

A. General Information:

1. Name of Bidder: _____ Phone:(_____)_____

Address: _____ Fax Number: (_____) _____

City: _____ State: _____ Zip: _____

E-Mail Address _____ Web Site _____

2. When organized?_____ 3. Where incorporated?_____

4. Specify maximum rating you desire for your firm: \$_____

5. Specify maximum rating, if any, of your firm with the Wisconsin State Highway Commission: \$_____

6. Have you ever failed to complete any work awarded to you or defaulted on a contract?_____
If so, where & why? Attach a statement of explanation including all pertinent facts.

7. Specify types and classes of work for which you request approval and qualification: _____

SEE NEXT PAGE

Class of Work in Which Firm is Seeking Qualifications (Check Below):

STREET, UTILITY & SITE CONSTRUCTION

- Roadway Grading
- Concrete Paving
- Concrete Street Construction Including Roadway Grading
- Bituminous Paving
- Bituminous Street Construction, Including Concrete Curb & Gutter and Roadway Grading & Graveling
- Mudjacking
- Joint Sealing
- Sidewalk Construction
- Sanitary & Storm Sewer Construction
- Storm & Sanitary Sewer Laterals in Terrace of Public Rights-of-Way
- Site Grading
- Street Lighting
- Reinforced Concrete Construction, i.e., Foundations, Storm Drainage Structures, Retaining Walls
- Landscaping
- Bridge Painting
- Water Main Construction
- Utility Construction; i.e., Natural Gas, Electrical, Telephone, etc.
- Fencing

SPECIFIC CATEGORIES OF BUILDING CONSTRUCTION

- Building Demolition
- Elevator
- Electrical
- Heating, Ventilating & Air Conditioning
- Painting
- Plumbing
- Pump Houses & Lift Stations
- Roofing

OTHER MISCELLANEOUS CATEGORIES

B. Financial Ability:

If financial statement is prepared by C.P.A. or by registered accountant, attach certified copy in lieu of completing section 2 below:

1. Cash credit available: \$ _____ . Attach verification as to a date and amount source.
2. Financial statement. Condition at close of business on _____, 20_____.

ASSETS:

- a. Cash: \$ _____
- b. Accounts Receivable: \$ _____
- c. Real Estate Equity: \$ _____
- d. Construction Equipment, Book Value. \$ _____
- e. Materials in Stock \$ _____
- f. Other Assets \$ _____
- g. **TOTAL ASSETS** \$ _____

LIABILITIES:

- h. Accounts, Notes and Interest Payable within 2 Years of Date of Financial Statement \$ _____
- i. Accounts, Notes Payable 2 or More Years after Date of Financial Statement \$ _____
- j. Other Liabilities \$ _____
- k. **TOTAL LIABILITIES** \$ _____
- l. **NET WORTH** \$ _____

C. Equipment:

List your major equipment that is available for this work. Attach such listing including description, number of units and condition of the equipment.

D. Experience:

1. How many years have you been engaged in the contracting business under the present firm name?
2. Contracts on hand. List gross amount of each contract and percentage of completion to date.
3. Describe general character of work performed by your firm.
4. How many years of experience have you had in type of work described in #3 above? _____

- 5. What is the background of experience of the principal members of your personnel, including the officers?
- 6. List five (5) most recent major contracts completed with the name of owner, address, type of work and cost. (List or attach)
- 7. Do you have any objections to our inquiring of any or all of the owners of completed projects listed in #6 above relative to your performance of such work?
 _____ NO _____ YES (EXPLAIN)
- 8. List any other references you wish us to contact relative to your work.

Note: Bidder shall answer all applicable questions and include essential verifications and supporting statements. Answers to questionnaire shall be legible, preferably typed.

Dated at _____ this _____ day of _____, 20____
(Place)

Name of Organization _____

By: _____
(Officer)

Title: _____

State of _____)
County of _____)
SS

_____ being duly sworn says that he is _____
(Officer) (Title)

of _____ and that the answers to the foregoing questions
(Name of Organization)

and all statements are true and correct.

Signed _____
(Officer)

Subscribed and sworn to before me this _____ day of _____

Notary Public
My commission expires: _____

Revised Bidder's Proof of Responsibility form adopted by the Common Council, City of La Crosse on April 14, 1960. Revised: Jan. 1966; Jan. 1997; Jan. 2005; Jan 2006; March 2006; Jan. 2009; Nov. 2012; April 2013, June 2014

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